



## DEPARTMENT OF PURCHASING

Winner 2000-2004 Achievement of Excellence in Procurement Award-  
National Association of Purchasing Management

Jerome Noble, Director  
December 6, 2005

### ADDENDUM NUMBER TWO - (RFP) #05RFP47608YC Aerial Photography

December 6, 2005

Dear Vendors:

This addendum is in reference to the Request for Proposal, Aerial Photography

1. The open/due date the project listed above has been changed.  
The new date is as follows.

January 4, 2006 at 11:00 am.

2. Response to Questions received on 05RFP47608YC, Aerial Photography  
Proposal Questions:

Question #1): In the RFP, section 3.5 Technical Proposal, section 8 Key Personnel, must the contractor have two (2) ASPRS certified photogrammetrists on staff? If so, will non-compliance with this portion of the RFP result in disqualification? Also in this section it states "These individuals as a minimum shall work out of the local office and reside in the Metropolitan Atlanta area during the course of their involvement on this project." If a proposing firm does not currently have an office located in that area, does this disqualify that firm for the project?

**Ans:** The photogrammetrists are key personnel required for this project. Non-compliance with this portion of the RFP will not result in disqualification. Firms that do not currently have an office located within the Fulton County area are not prohibited from participating in this effort.

Question # 2): The proposal indicates several required accuracies, i.e. NMAS, December 6, 2005 ASPRS Class I, FEMA, FGDC, and at least one specific statistical standard (3.8 feet at the 90% confidence level for the 1" = 100' digital orthos). Are we to assume this means that we are to create data that is accurate to the most stringent of these standards?

**Ans:** Yes!

Question # 3): In section 3.4, Scope of Work, under the Digital Elevation Model (DEM) heading, it says "the LiDAR shall be augmented with mass points and 3D break lines..." and then goes on to say "The DEM data shall include a grid of mass points with spacing of no more than 35'." Can you explain this in greater detail?

**Ans:** See response to question # 4.

Question # 4): Do you intend for the contractor to collect mass points for the entire project in addition to the LiDAR, or does this mean a grid of mass points with a spacing of no more than 35' where there are gaps in the LiDAR, or something else?

**Ans:**

For areas with LiDAR gaps exceeding the required minimum spacing, mass points will be required.

Question # 5): Does Fulton County has a sheet index of map tiles (preferably in digital format) that can be sent to proposers for the purpose of estimating quantities and laying out flight lines, etc.?

**Ans:** The data deliveries will be 5000x5000 gridded tiles. The request does not require those tiles to have a specific mathematical offset; it only requires that the tiles are aligned with no under lap or gaps. Please visit the County's web site <http://wms.co.fulton.ga.us/>

Under Section 3.5 - TECHNICAL PROPOSAL FORMAT AND CONTENT- Section 8 - Key Personnel Experience and Availability - The proposal states: "Resumes (not to exceed two pages in length each) shall be provided for the following personnel: **Project Manager, Stereo Instrument Operator, two (2) ASPRS Certified Photogrammetrist and GIS Specialist.** These individuals as a minimum shall work out of the local office and reside in the Metropolitan Atlanta area during the course of their involvement on this project. Fulton County will not pay direct cost for the relocation, temporary housing, or subsistence of staff assigned to this project.

Question # 6): Is the local office and residential statement above a requirement in order to participate in this contract?

**Ans:** Proposers that do not have a local office are not prohibited from participating in this effort.

Question # 7): Would Sanborn's regional office in Charlotte, NC (238 miles north of Atlanta) which contains all of the required project personnel satisfy the "local office" requirements? Or would we in fact need to establish an office in Atlanta in order to respond to the RFP?

**Ans:** Local Office is defined as "Local business operations within Fulton County." Establishment of a local office is not a requirement in order to respond to the RFP. Proposers without a local office are not prohibited from responding to this effort.

Question# 8): When can we see/receive the shape files of the 200K acre unincorporated areas for flight planning, etc.?

**Ans:** The shape and size of Unincorporated Fulton County can be downloaded from

<http://wms.co.fulton.ga.us/data/places.zip> or viewed interactively from <http://wms.co.fulton.ga.us/ms/sitemap> the code for the unincorporated areas is [CITY\_NAME] = "FULTON COUNTY" C.

Question # 9): Given Fulton County's current fiscal constraints, how likely will this project expand to include most, if not all, of the county?

**Ans:**

All financial decisions will be made after evaluating the proposals.

Question #10): Will there be any bonding requirements?

**Ans:** Bonding requirements was not addressed in the RFP.

Question # 11): How many firms do you anticipate short listing?

**Ans:** The County does not anticipate short listing, as stated in the Pre-proposal Meeting held on November 2, 2005

Question # 12): Does the County have good coverage and documentation of existing ground control points?

**Ans:** The County's monumentation network can be seen at: <http://wms.co.fulton.ga.us/ms/gps>

Question # 13): On Page 26 of the RFP, there is a requirement for a PM, Stereo Instrument Operator, 2 ASPRS photogrammetrists, and a GIS specialist to physically reside in Metro Atlanta during the project. Would it be acceptable for a prime contractor to designate subcontractor personnel to fulfill these roles?

**Ans:** As long as the overall requirements of staffing are met, yes. Offerors should review Section 2 – Organization Description on page 25 of the RFP.

Question # 14): Is there a maximum flight altitude / minimum photo scale allowed other than as required to meet the project accuracy specs?

**Ans:** The delivery accuracy specifications are the controlling factor for altitude and photo scale.

Question # 15): The proposal submission instructions on page 26 of the RFP indicate that Section 8 (Key personnel experience) is not to exceed 2 pages "total", including resumes. The instructions also state that each resume should not exceed 2 pages in length. We assume that Section 8 can include more than 2 total pages and that no included resume should exceed two pages in length. Please confirm.

**Ans:** Resumes of each key personnel shall not exceed two pages in length.

Question # 16): On Page 26 of the RFP, there is a requirement for a PM, Stereo Instrument Operator, 2 ASPRS photogrammetrists, and a GIS specialist to physically reside in Metro Atlanta during the project. Would it be acceptable for a prime contractor to designate subcontractor personnel to fulfill these roles?

**Ans:** As long as the overall requirements of staffing are met, yes. Offerors should review Section 2 – Organization Description on page 25 of the RFP.

Question # 17): The RFP is really well written document. But I could not find the topo map to indicate the limit of this project area. Are you going to provide the topo map for consulting firm to lay out the work? Or do you have suggestion for us to down load or buy from other company or online?

**Ans:** See response to question #8 above.

Question # 18): On page 26 of the RFP, in Section 8 you indicate that the project manager, stereo plotter operator, and two Certified Photogrammetrist and GIS specialist work in our local office and reside in the Atlanta area. Ayres Associates has an operation in Atlanta and we can provide production capabilities from that office, however, the requirement for the project manager as well as two Certified Photogrammetrist to be in that office seems unusually restrictive. To become certified as a photogrammetrist you need to be in or have served in a management role. To require the PM and two Certified Photogrammetrist (managers) to be located in the Atlanta office would create significant overhead and could only be managed by a company with their corporate headquarters or a very large office located in the Atlanta region. I am aware of only a couple of firms that meet that requirement. Is this your intent?

**Ans:** The photogrammetrists are key personnel required for this project. Non-compliance with this portion of the RFP will not result in disqualification. Firms that do not currently have an office located within the Fulton County area are not prohibited from participating in this effort.

Question # 19): On Page 57 in the Indemnification and Hold Harmless Agreement, on the seventh line, it is stated "based upon or arising out of any act or omission by the contractor," and on page 66 Section 26.04 you require the contractor to have professional liability insurance. I have dealt with this issue many times and to be absolutely sure I have contacted our insurance representative to verify the concern. In order for the insurance to cover our work on this project the word "negligent" needs to be inserted prior to the word "act" in the indemnification clause.

If we or any other firm signs the clause as written their professional liability insurance is null and void. It is not just our insurance company it is all professional liability insurance companies that cover only negligent acts, error and omissions. It is not in our best interest or yours for anyone to perform this project without professional liability insurance. We request that you modify the clause and incorporate the phrase "negligent acts".

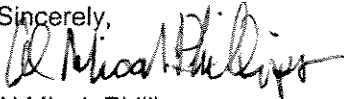
**Ans:** Terms and the conditions of the Agreement will be negotiated with the successful proposer.

For additional information regarding this addendum contact Al Micah Phillips, Assistant Purchasing Agent at (404) 730-4214.

The undersigned proposer acknowledges receipt of this addendum by returning (1) copy with their bid. Failure to return a signed copy of this addendum with your bid could render your bid to be non-responsive.

Except as provided herein, all terms and conditions in the bid referenced above remain unchanged and in full force and effect.

Sincerely,



Al Micah Phillips  
Assistant Purchasing Agent

ACKNOWLEDGEMENT OF ADDENDUM

COMPANY NAME: \_\_\_\_\_ Signature: \_\_\_\_\_

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

130 Peachtree Street, S.W. \* First Floor \* Atlanta, Georgia 30303-3459\* Telephone (404) 730-5800